

1. These terms of reference relate to the Advisory Forum of the UK Modern Slavery Helpline and Resource Centre.
2. The purpose of the Advisory Forum is to inform operations of the Modern Slavery Helpline and Resource Centre ('Helpline'), to provide advice, challenge and guidance to the Helpline management, and to offer guidance to management on meeting the needs and expectations of a diverse range of callers (including potential victims), stakeholders and partners.

3. Membership of the Forum will be comprised of the following members:

Paul Broadbent	Gangmasters Labour Abuse Authority
Eric Anderson	British Telecommunications PLC
Jez Capey	Office for the National Policing Lead
Stephen Chapman	Anti-Slavery Coordinator Wales
Nicholas Duffy	Scotland Government
Jane McNeill	DOJ Northern Ireland
Miriam Minty	Home Office
James Ewins QC	Helpline Ambassador
Rod Lowson	National Crime Agency
Phil Brewer	Modern Slavery and Kidnap Unit, Metropolitan Police Service
Andrew Wallis, OBE	CEO, Unseen
Justine Currell	Chair, Unseen

4. The membership of the Forum has been established to provide representations from across the UK, including relevant law enforcement agencies, statutory agencies, business and NGOs. Membership of the Forum will be limited to a maximum of 15 members and each member must declare any conflicting interests in relation to the helpline and their own work area.
5. Members of the Advisory Forum are expected to support awareness-raising activities (through highlighting the Helpline to others and feeding comments and thoughts into development of awareness-raising activities) and promote the Helpline as a central point of contact for modern slavery-related issues across the UK in their day-to-day work.
6. The Forum will meet three times per year and at such other exceptional times as the Chair requires. Each meeting will last for no more than two hours and will be held at a location to be determined. Members may be asked to respond to requests, provide comments etc at any time outside of agreed

meeting dates, where it is necessary and appropriate to do so. These will be kept to a minimum. Notes of each meeting will be agreed by Forum members and published on the Modern Slavery Helpline website.

7. Forum meetings will be arranged to align with meetings of the NGO Advisory Group to ensure the Forum is fully apprised of conversations held and concerns expressed by the NGO Advisory Group. The NGO Advisory Group will complement the Advisory Forum by providing a third-sector and victim focussed perspective on the effective operations of the helpline.
8. The Forum is not responsible for day-to-day helpline operations and does not have the authority to make decisions about organisational issues or issues that affect operational processes. However, practical recommendations may be made by any Forum member, through the Advisory Forum, to the Helpline management to support effective operation of the Helpline.
9. Members are expected to attend each meeting or to send a deputy to represent their organisation. Dial-in facilities will be provided for those who may wish to participate but who may be unable to travel to attend the meeting in person.
10. From time to time, members of the Advisory Forum may be in receipt of, or privy to unpublished data or information. All Advisory Board members must treat such information as confidential and not divulge the information to other individuals or parties.
11. The membership of the Forum will be reviewed on an annual basis. Individuals or organisations may be requested to give up their membership of the Board, where appropriate to do so, by the Chair. Individuals may be invited to become a new member of the Advisory Board where their presence would benefit helpline operations. The views of existing Forum members will be sought by the Chair prior to any prospective member being invited to join.
12. These terms of reference, including membership of the Forum, will be reviewed and updated on an annual basis to ensure they remain fit for purpose.