

1. These terms of reference relate to the Advisory Group of the UK Modern Slavery Helpline and Resource Centre.
2. The purpose of the Advisory Group is to offer guidance for operations of the Modern Slavery Helpline and Resource Centre ('Helpline'), to provide advice and raise concerns to the Helpline management, and to offer guidance to management on meeting the needs and expectations of a diverse range of callers (including potential victims), stakeholders and partners.
3. Membership of the 'Group' will be comprised of the following members:

Draga Nastic	Senior Policy and Advocacy Advisor, UNICEF UK
Andrea Simon	Campaigns & Policy Officer, ECPAT UK
John Merralls	Migrant Help
Vicky Brotherton	Project Coordinator & Researcher, The Anti-Trafficking Monitoring Group
Neil Wain	International Programme Director, Hope for Justice
Jennifer Dew	International Organization for Migration (IOM), UK
Tamara Barnett	Human Trafficking Foundation
Lucy Leon	Service Manager, The Children's Society
Karen Hutchison	Sophie Hayes Foundation, Sophie Hayes Foundation
Steve Trent	Environmental Justice Foundation (EJF)
Justine Currell	Executive Director, Unseen
Rachel Harper	Chair, Unseen
4. The membership of the Group has been established to provide representations from across the NGO sector with expertise and focus in the area of modern slavery and individuals or populations at risk of exploitation in the UK. Membership of the Group will be limited to a maximum of 15 members.
5. Members of the Advisory Group are asked to offer ideas and collaboration with respect to awareness-raising activities regarding modern slavery which may include explaining the role of the Helpline to others and how to reach the Helpline. Group members are also invited to feed comments and thoughts into Helpline management of awareness-raising activities.
6. The Group will meet three times per year and at such other exceptional times as the Chair requires. Each meeting will last for no more than two hours and

will be held at a location to be determined. Members may be asked to respond to requests, provide comments etc at any time outside of agreed meeting dates, where it is necessary and appropriate to do so. These will be kept to a minimum. Notes of each meeting will be agreed by the Advisory Group members and published on the Modern Slavery Helpline website.

7. Advisory Group meetings will be arranged to align with meetings of the Helpline's Advisory Forum to ensure coordination between the two bodies. The Advisory Form consists of representations from across the UK, including relevant law enforcement agencies, statutory agencies, business and NGOs. The NGO Advisory Group will complement the Advisory Forum by providing a third-sector and victim focussed perspective on the effective operations of the helpline. The Forum will be apprised of conversations held and concerns expressed by the NGO Advisory Group, and correspondingly, the concerns and discussions of the Advisory Forum will be shared with the Advisory Group when helpful.
8. The Group is not responsible for day-to-day helpline operations and does not have the authority to make decisions about organisational issues or issues that affect operational processes. However, practical recommendations may be made by any Group member, through the Advisory Group, to the Helpline management to support effective operation of the Helpline.
9. The Advisory Group will be regularly informed of helpline operational practices, response protocols and statistical publications in order to better offer meaningful, knowledgeable guidance.
10. Members are expected to attend each meeting or to send a deputy to represent their organisation. Dial-in facilities will be provided for those who may wish to participate but who may be unable to travel to attend the meeting in person.
11. From time to time, members of the Advisory Group may be in receipt of, or privy to unpublished data or information. All Advisory Group members must treat such information as confidential and not divulge the information to other individuals or parties.
12. The membership of the Group will be reviewed on an annual basis. Individuals or organisations may be requested to give up their membership of the Group, where appropriate to do so, by the Chair. Individuals may be invited to become a new member of the Advisory Group where their presence would benefit helpline operations and collaboration.
13. These terms of reference, including membership of the Group, will be reviewed and updated on an annual basis to ensure they remain fit for purpose.